

Each Resident Will be Notified of His/Her Individual Number “My Number” in October of 2015

The Social Security and Tax Number System “My Number” is...

- One number (12 digits) which will be issued individually to every person possessing a resident record.
- Your municipality will send a notification card for your Individual Number to the address that appears in your resident record.
- Your Individual Number will serve you for your lifetime, it will not be changed at any time during your life unless the information on it has been leaked and used improperly. Please keep it in a safe place and take proper steps to protect it.

Regarding the “Notification Card”

- **Please note that your “Notification Card” will be sent to the address that appears in your resident record. Therefore, if you live at an address that differs from the one in your resident record, make sure to submit the “Change of Address Application” of where you currently reside.**
- On the other hand, the notification card will be a paper card. It will note the person's name, address, date of birth, and gender (four basic information items), and the Individual Number, but will not have an ID photograph. Please note that because the notification card cannot in itself be used to confirm your identity, you will need to present a document that is stipulated in the responsible ministry ordinance (among planned acceptable documents are a driver's license) together with the card.
- The Notification Card will be issued to every person. It will not contain an ID photograph, so you must present a photo ID card such as; driver's license and others in order for your identity to be verified.
- You will be required to present your Notification Card when submitting an application for the Change of Address (moving into the city, moving within the city limits) (the new address will be written on the reverse side of the card). Also, those who wish to apply for the “Individual Number Card,” will have to return the Notification Card to their municipality. Therefore, please keep it in a safe place.

[Envelope]



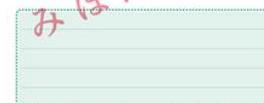
[Notification Card]



(Front)

- 法律で認められた者以外の者が個人番号をコピーすることは、法律で禁止されています。また記録事項を改ざんした者は、法律により罰せられます。
- この通知カードを拾得された方は、お手数ですが、下記連絡先までご連絡ください。
問合せ 個人番号カードコールセンター ☎0570-783-578
- この通知カードは、個人番号カードの交付を受ける場合は、市町村に返却しなければなりません。

(Back)



Regarding the “Individual Number Card”

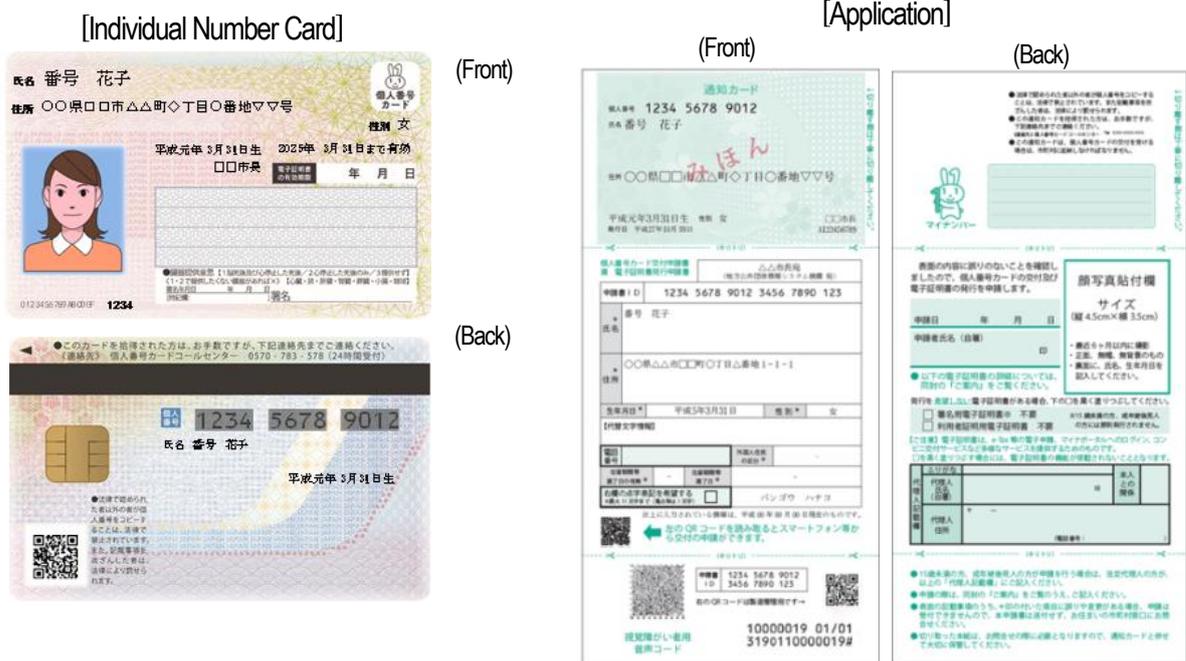
- The “Individual Number Card” will contain the same information as the Notification Card and an ID photograph.
- The Individual Number Card can be used as a form of public identification and it will be equipped with the Public Personal Authentication function including the Electronic Certificate for the Bearer's Signature and Electronic Certificate for User Identification. (Those who are under 15 years old and the adults who have a legal adult guardian, cannot have the function for the Electronic Certificate for the Bearer's Signature installed on their card.)
- The “Individual Number Card” will be emitted only to those who apply for it. The application for the “Individual Number Card” will be processed at the Japan Agency for Local Authority Information Systems (J-LIS). Please attach an ID photograph on the “Individual Number Card Issuance Application,” and send it with the “Notification Card”.
- If you apply for the “Individual Number Card,” you cannot have both the “Notification Number” and the Basic Resident

Registration Card, “simultaneously.

- The handling fee is free for the first issuance of the “Individual Number Card.”

Regarding the “Issuance of the Individual Number Card”

- The Japan Agency for Local Authority Information Systems (J-LIS) will be gradually sending the “Individual Number Card” to the municipality from January of 2016 onward. The City Hall will send the “Individual Number Notification” regarding the issuance of the card. Once you receive it, you must come to the designated counter at the City Hall and present a photo ID to have your identity confirmed, register your passwords and then you will receive your “Individual Number Card.”
- It is required to create a maximum of 4 passwords. (1 password must be 6-16 characters including letters and numbers and the other 3 passwords must be 4 digit password.) Once you receive the “Individual Number Notification,” please have the 4 passwords ready before coming to the City Hall, so the issuance process can occur smoothly and in a short period of time. We appreciate your cooperation.
- Documents that need to be presented when receiving the “Individual Number Card”: “Notification Card,” “Individual Number Notification,” “Identification document such as; driver’s license and others,” and the “Basic Resident Registration Card (only if applicable)”.
- Depending on the quantity of people who apply for the Individual Number Card, It may take some time for the Individual Number Card to be issued. We appreciate beforehand for your understanding and patience.
- We will start gradually sending the “Individual Number Notification” at the end of January of 2016. We are estimating to start issuing the cards in February of 2016.



Contact Information of the My Number System (Social Security and Tax Number)

- **Contact Number: 0570-20-0178** (Nationwide Navi-Dial Service)
 - ※ Make sure to dial the correct number.
 - ※ Dial 050-3816-9405 if you cannot call the phone number above due to calling from an IP phone or others.
- **Working Hours: 9:30 to 17:30** (except on the weekends, national holidays and year-end/New Year holiday)
 - ※ Call charges may apply once calling through the Nationwide Navi-Dial Service.
 - ※ Multiple Languages Call Center (in **English**, Chinese, Korean, Spanish and Portuguese) dial 0570-20-0291
 - ※ Dial 050-3816-9405 if you cannot call the phone number above due to calling from an IP phone or others.

Information: Ota City Hall - División “Shimin-Ka” Tel.: 0276-47-1937