# **Enrollment/Withdrawal of National Health Insurance**

If you quit or find a new job, you are required to switch to/out of National Health Insurance. Social Insurance enrollments/withdrawals are arranged by your company, but for those enrolling/withdrawing from National Health Insurance must do it yourselves. Please file the proper paperwork as soon as there are any changes.

## National Health Insurance Enrollment / Withdrawal Procedures

★★★ Both must be notified. ★★★

### **Enrollment Procedures**

If your enrollment procedures are late, you will be responsible for paying all medical fees, and taxes will be charged retroactively.



# Notification

Please submit a notification within 14 days the day after your resignation (eligibility starts here).

#### What to bring

- Social Insurance Withdrawal Certificate, Individual Number Card (or Individual Notification Card and a photo I.D.)
- A letter of proxy is required if someone other than the applicant or person from the same household is submitting the notification.
- Please bring your pension handbook if you are coming in to do national pension procedures as well.

# Withdrawal Procedures

If you are late submitting your notification and use your health insurance card, you will be required to reimburse the medical bills covered. You will also receive excess health insurance taxes if you do not withdraw from National Health Insurance.

#### Notification

Please submit a notification within 14 days the day after you enroll in your workplace's health insurance (you lose coverage from *Kokuho* from this day on).

**→**Online application is available.

# What to bring

- National Health Insurance Card, health insurance card from your workplace's health insurance. (※) Individual Number Card (or Individual Notification Card and a photo I.D.)
- A certificate that shows your date of qualification is also accepted.

A letter of proxy is required if someone other than the applicant or person from the same household is submitting the notification.



For online application. (Only in Japanese.)

#### <Service Counters>

Ota City Hall (1F / Counter 16), National Health Insurance Division, Community *Gyousei* Centers (excludes Ota and Yabuzukahonmachi Community Center), Yabuzukahonmachi Service-*Kakari*, Service Centers

#### <Service Hours>

National Health Insurance Division and Community "Gyousei" Centers, Yabuzukahonmachi Service-Kakari: 8:30 - 17:15 (weekdays only), Service Centers 10:00 - 19:00 (including weekends and holidays)

<Contact Information: Ota City Hall National Health Insurance Division (Tel:0276-47-1825)>