

Notice of Non-Acceptance for Admission to Daycare Facility

(Certificate of Non-Acceptance at Nursery *Hoikuen*)

A notice of non-acceptance for admission to a daycare facility, *Hoikujo Nyusho Fushoudaku Tsuchi*, is a notice that is issued to inform applicants who have applied for admission to facilities within Ota City that their children have not been admitted to a daycare facility after a selection.

In recent years, the city has received an increasing number of inquiries from those who need the Notice. Please note that the Notice is only issued as one of the documents of the result of an application for daycare facility admission. For more details, please read this leaflet carefully.

This leaflet is also available on city website.



Admission to a daycare facility is for those who cannot take care of their children at home (i.e., those who need daycare *Hoiku*).

Procedure of Issuing the Notice

Application processes and other details are subject to change at short notice.

Find facilities for your child and **prepare** for an application form and necessary documents.

Note: If you would like to keep copies of required documents, please photocopy them before submitting them. For online applications, you will receive an acceptance email containing the details of your application.

ATTENTION: The application period is determined by the requested month that your child starts a facility, so check the period before applying and make sure to complete it before the deadline.

Complete your application by submitting all of the required documents within the specified time frame.

How many facilities did you request/choose in your application form?

I have filled out **up to my third choice**.

All the choices that I made have at least one vacancy. ***Note**

***Note:** Do NOT fill out any facilities with no vacancies.

All three facilities you filled out are disapproved after the selection process.

Facilities with vacancies will be referred. **** Note**

****Note:** A notice of non-acceptance will **NOT** be issued if you decline this referral, however, if there are no available facilities at the end of the selection process, a notice will be issued.

Admission decision is made after selection.

I have filled out **only my first choice (or up to second)**.
(Applicant for Specific Facility)

All the choice(s) that I made have at least one vacancy. ***Note**

Disapproved as a result of the selection process.

A notice is issued after the selection process is completed for each application period.

I have filled **only facilities with no vacancy** during the application period.
(Online application is not supported, so please submit the application form directly to the city hall counter, 3F / Counter 31.)

A notice is issued after application deadline.

A Notice of Non-Acceptance for Admission is Issued.

If you decline an offer of admission that has been made after selection, a notice will NOT be issued.

[The Notice will NOT be issued in the following cases.]

- Your child's application for admission in a daycare facility was cancelled or declined.
- Your child was not admitted for reasons other than oversubscription. *Note
*Oversubscription: There were no vacancies at the requested facility during the application period, or the application was not accepted after the selection process.
- When your child is decided to be admitted to a facility of your choice.
(If you decline after the decision is made, the notice is not issued.)
- When filling in all of your first to third choice facilities and having declined the referral to an available facility.

[Applications is NOT accepted in the following cases.]

- Outside of the application period, or when an application is not completed within the respective time period due to incomplete documents, or other reasons.
- Your child cannot be accepted at the requested facility due to allergies, illness, or other circumstances.
- When there is no daycare reason (Requirement of Childcare Necessity) for the parents in the requested admission month.
- If your child has already been admitted to a daycare facility in the fiscal/school year, however, if you have declined the admission first then applying for a new facility, you can make another application.
- Applications for facilities that are not selected/screened by the city. (Facilities with direct application only.)
- When your childcare leave end date indicated on the certificate of employment does not meet the requirements to be admitted in the requested month.

Note: The month in which you can apply for admission to a daycare facility change depending on the end date of your childcare leave. (For details, please refer to the admission guide.)

Information of the Notice

A notice of non-acceptance for admission to a daycare facility contains the following information on your application form.

- Date of issue ●Date of application ●Name of requested daycare facility ●Month of enrollment ●Failure of admission

The 'Validity Period of the Notice of Non-Acceptance' will not be indicated on the notice. **If your child was not accepted after applying, but you would like to try your child to enroll in a daycare facility from the next month onwards, you must continue to apply for each application period.** (Please note that Ota City does NOT have a system that the initial application is put on hold and automatically continued the following month to be coordinated/screened for admission from the next month onwards.) If an application form is submitted for each application period, a notice of non-acceptance will be issued with a new date and content as a result of the selection process of the application.

Note: If there is a period of time between the issuance of the Notice and the end of the childcare leave after the application is submitted, and if you are able to apply for admission again during the next application period, you may need to make another application for a daycare facility for the extension of Childcare Leave Allowances *Ikuji Kyugyou Kyufukin*. Ota City cannot determine the requirement, so please check with your employer, Hello Work, or other relevant contacts, and decide whether you apply or not for it. If you are applying, please check the application schedule on the Ota City website in advance.

Precautions (Read carefully.)

- The Notice cannot be issued retroactively, or reissued so please check both of the submission and application period carefully, and complete your application within the specified period.
- The city cannot respond to the following inquiries or consultations.
 - ◆ Details of the Notice required by your employer or Hello Work, including the time of application and expected month of enrollment.
 - ◆ Whether or not your Childcare Leave Allowances will be extended as a result of the application.
- Please do not apply for admission to a daycare facility in order to obtain the Notice even though you would not like your child to be admitted to a daycare facility. The notice will be issued only when admission to a daycare facility is not granted based on the city's application criteria.
- In the application process for the extension of Childcare Leave Allowances *Ikuji Kyugyou Kyufukin*, Hello Work must confirm that the applicant has applied for a daycare facility in order to return to work promptly after the leave.

Although the city may issue the Notice based on the content of the parents' application following each rule of the process, the city cannot determine whether the content of your application for admission meets the requirements for an extension of allowances or whether your Notice issued based on the content of the application for admission submitted by the parents meets the requirements for an extension of allowances.

Therefore, please check with your employer, Hello Work or other relevant parties, regarding the application period and its details, and apply at your own risk.

- The city may respond to inquiries from Hello Work, or other related organizations, regarding the Notice, and share information on the contents of the application and its current status.