

Consultation on Municipal Tax Payment

■ Outline

If you are having difficulty paying taxes by the deadline or have payments in arrears due to circumstances including unemployment, disaster, illness, etc., please come to the Tax Collection Division (Ota City Hall 2F/Counter 23) for a consultation.

Depending on your circumstances, arrangements such as extending payment deadlines and installment payments can be made.

■ Payment in Installments

This is a method used in situations where it is difficult for the taxpayer to make payments notified from the city by their deadline; you may arrange, for example, how much you are being taxed at one time, increases in the number of payments by lowering the amount paid each time, etc. ***Please note that late payment fee may be charged.**

■ Necessary procedures

- Counter: Tax Collection Division *Shunou-Ka*,
City Hall 2F, Counter 23
- Content of Consultation: The subject of consultation will be payment of municipal taxes.
- Hours: Monday to Friday (8:45 - 17:00) excluding weekends and public holidays
Note: Please call beforehand and check consultation counter hours for English Assistance if you require an English interpreter.
- What to Bring: Documents that show payment amounts, such as a Tax Notice *Nouzei Tsuchisho*, Notification of Overdue Tax Payment *Tokusokujou*, Reminder of Tax Payment *Saikokusho*, etc.
*Note: If you are sending someone in on your behalf, a Letter of Power of Attorney *Ininjou*.*

■ Late Payment Fee *Entaikin*

Calculation of late payment fee

If payment is made after the due date, a late payment fee must be added at the following rate depending on the number of days from the day after the due date to the date of payment in addition to the original tax amount.

1. The period from the day following the due date until the day after one month has elapsed: 2.8% per annum

2. The period from the day one month after the due date until the day the payment is made: 9.1% per annum

(Note: Annual rates since January 1, 2026)

Contact Information:

Ota City Hall (2F, Counter 23),
Tax Collection Division *Shunou-Ka*,
Tel: 0276-47-1920 (Direct)