

Preparatory Class (*Himawari Kyoshitsu*)

■ Outline

● Who is this class for?

This class is for children (living in Ota) with foreign nationalities who are enrolling in a Japanese elementary / junior high school for the first time, and are not accustomed to Japanese school life or speaking Japanese.

● What do the participants do?

The children will be learning the following:

- ① Matters about school life – greetings, school rules, things to bring, general routines of school life, how to attend classes, method of commuting to and from school, etc.
- ② Basic Japanese – hiragana, katakana, greetings, frequently used expressions, 1st~3rd grade elementary level kanji (Japanese characters), etc.
- ③ Information sessions for parents / guardians will be held
(Japanese schools / education will also be discussed)
 - Information concerning Japanese schools (rules about commuting, PTA activities, home visits by teachers, school events, etc.)
 - Charges and fees for school
(Uniform, school supplies, educational material fees, reserve fund for school trips, etc.)
 - Ways of contacting the school
 - Prep-class instruction content

● Is there a fee?

The school classes are free of charge. However, money will be collected from individuals if they need to purchase educational materials.

● Where is the class held?

Ota Intercultural Communication Center

Tabunka Kyousei Center Ota

Address: 〒373-0817 Ota-Shi Iizuka-Cho 69-3

Tel: 0276-55-4636

● **What are the hours and period of instruction?**

- Hours: 9:00~12:00 (3 periods of instruction, each period is 45 minutes long)

※The parent / guardian will discuss and decide how the student will spend afternoons with the school; the student will spend them either at school or at home.

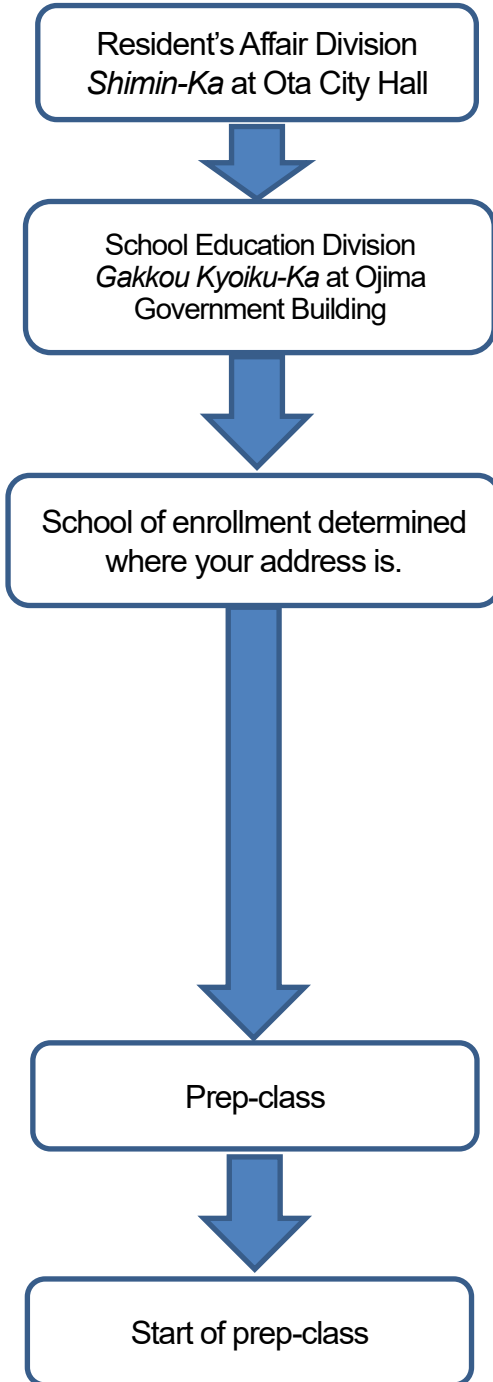
- Period of instruction: approximately 2 months / 40 days

● **How will the students be commuting to prep-class?**

In principle, the parent / guardian will be responsible for taking their child to and for school.

■ Required Procedures

After you have found a place to live within Ota City, the following procedures for parent/guardian and child are taken as below.



- Please submit your notification of moving-in.

- Instruction and explanation concerning the school of enrollment, prep class guide, consultation on transfer of appointed school (if necessary), and how to contact school and prep class.

Enrollment for School

- Write and submit an Application for Admission, as well as enrolling in the Mutual Aid Benefit System of the Japan Sport Council, *Nihon Sports Shinkou Center*.
- Please bring your Residence Card or Special Permanent Resident Certificate, and *Inkan*-seal (if you possess one).

Registration for Prep-class

- Check Japanese language skills and provide study guidance.
- Consultation with parents / guardians to share their needs
- Confirm on method of commuting (pick-up, etc.).
- Confirm how student will spend afternoon.
- Submit application for enrolling in prep-class including sharing commuting route and emergency contacts.

- Guidance and prep-class observation.

Contact Information:

Ota Board of Education
(Ojima Government Building *Ojima Chousha* 2F)
School Education Division *Gakkou Kyouiku-Ka*,

Tel: 0276-20-7084

Ota City Hall Contact Information:

〒373-8718 Gunma-Ken Ota-Shi Hama-Cho 2-35 TEL:0276-47-1111(general) / FAX:0276-47-1888